



Thursday, August 7, 2025
PPSB Regular Board Meeting- Woodland Central Office, 1484 Woodland Hwy., Rm. 100, Belle Chasse, LA 70037-6:00 P.M.

1. Opening Items

- 1.01 Call to order
- 1.02 Invocation and Pledge of Allegiance
- 1.03 Roll Call and Declaration of a Quorum (or lack of Quorum)
- 1.04 Approval of Agenda

2. Recognitions and/or Presentations

3. CONSENT AGENDA ITEMS: The following committee meetings were held on Monday, July 21, 2025, at the district's Woodland Central Office, located at 1484 Woodland Hwy., Rm. 100, Belle Chasse, LA 70037: Budget and Finance chaired by Board Member Kristee Arbourgh, Land and Construction, chaired by Board Member Jennifer Shelley, and Policy Review, chaired by Board member Jaime K. Sauer. Based on the recommendations from the respective committees, the following recommendations are being submitted to the full Board for consideration of approval:

3.01 (FINANCE) Discussion and / or action regarding approval of Budget vs. Actuals-General & Special Revenue Funds-June 2025-Preliminary & Unaudited- Katherine Phelan, CFO Recommendation: Approve Budget vs. Actuals-General & Special Revenue Funds-June 2025-Preliminary & Unaudited, as presented.

3.02 (FINANCE) Discussion and/ or action regarding approval of Job Descriptions - Dr. Shelley Ritz, Superintendent and Katherine Phelan, CFO Recommendation: Approve the adoption of Job descriptions, as presented.

3.03 (FINANCE) Discussion and/ or action regarding approval of Salary Schedules for 2025-2026 school year- Dr. Shelley Ritz, Superintendent and Katherine Phelan, CFO Recommendation: Approve the Salary Schedules for school year 2025-2026, as presented.

3.04 (FINANCE) Discussion and/ or action regarding approval of Band Director Stipend updates for the 2025-2026 school year, Jamie Blanchard, CAO & William Martin, VPAC Recommendation: Approve Band Director Stipend updates for the 2025-2026 school year, as presented.

3.05 (FINANCE) Discussion and/ or action regarding approval to increase the following substitute pay positions: - Superintendent Ritz. Recommendation: Approve the proposed pay increase for substitute positions as presented. (a). Substitute nurse: Current Rate: \$30/ hour to \$35/ hour, (b). Substitute Teacher: Non-Degree / Uncertified Current Rate: \$70 /day (\$10 per hour) to \$119/ day (\$17 per hour), Bachelor's degree/ Uncertified Current Rate: \$85/ day (\$12.14 per hour) to \$133/ day (\$19 per hour), Certified (Degree + Teaching Certificate) Current Rate: \$100/ day (\$14.29 per hour) to \$140/ day (\$20 per hour), (c). Substitute Paraprofessional: \$98 per day (\$14 per hour).

3.06 (FINANCE) Discussion and/ or action regarding approval of Work-Ready Student Intern Budget for the 2025-2026 school year- Jamie Blanchard, CAO. Recommendation: Approve the Work-Ready Student Intern Budget for the 2025-2026 school year, as presented.

3.07 (Land and Construction) Discussion and/ or action to initiate the development of a districtwide comprehensive Capital Improvement Plan to guide long-term facility planning, maintenance, and construction priorities-Dr. Shelley Ritz, Superintendent. Recommendation: Approve the initiation and development of a districtwide comprehensive Capital Improvement Plan to guide long-term facility planning, maintenance, and construction priorities, as presented.

CAPITAL PLANNING PRIORITIES

Plaquemines Parish Schools



On-Going Capital Activities:

- Strategic Land Banking Ongoing
- Capital Renewal of Facilities Districtwide

Capital Project Priorities:

Listed projects are from the recommendations of the Facilities Master Plan.

URGENCY - left to right

	1	2	3
A	<ul style="list-style-type: none"> • <i>Fire Alarm Systems District-Wide Upgrades</i> – establish district-wide standards and compatibility between Fire Alarm systems across all school facilities • <i>Belle Chasse High School New Site/Building</i> - building on new site • <i>Belle Chasse Middle New Site/Building</i> - building on new site • <i>Mus'c & Performing Arts Center</i> - building on new site • <i>Repurpose Planning</i> - for Belle Chasse High School existing site 	<ul style="list-style-type: none"> • <i>Phoenix High School Track/Equipment</i> - install a track & related equipment for Track & Field at the current playing fields. Concession stands w/ restrooms that have a second room that could be used for athletic trainer & medical needs. • <i>South Plaquemines High New Agriculture Facility</i> - to support growing curriculum • <i>South Plaquemines High School Purchase Land</i> - develop nearby land for new baseball & softball fields. Concession stands w/ restrooms that have a second room that could be used for athletic trainer & medical needs. 	<ul style="list-style-type: none"> • <i>Boothville-Venice Elementary School</i> - repair multiple major building systems as part of capital renewal program. • <i>Belle Chasse Elementary</i> - repair multiple major building systems as part of capital renewal program. • <i>Career & Technical Education Facilities</i> (can be from re-purpose facilities) – to support the CTE program as it seeks to expand.
B	<ul style="list-style-type: none"> • <i>South Plaquemines High School Sports Lighting System Upgrade</i> – new LED sports lighting system • <i>Assessment of Existing District Properties</i> – update appraisals owned by PPSB and assess their current utilization. 		
C			<ul style="list-style-type: none"> • <i>Transportation Innovations</i> – travel times and innovative modes need to be considered to facilitate covering the distances.

3.08 (POLICY) Discussion and/ or action regarding approval of the PPSB 2025-2026 Transportation Handbook- David Dickson, Director of Transportation. RECOMMENDATION: Approve the 2025-2026 Transportation Handbook, as presented.

3.09 (POLICY) Discussion and/ or action regarding approval of the 2025-2026 Crisis, Safety, and Emergency Plan (inclusive of the Hurricane Plan and the Continuous Learning Plan) - Ronald Bateman, COO. RECOMMENDATION: Approve the 2025-2026 Crisis, Safety, and Emergency Plan (inclusive of the Hurricane Plan and the Continuous Learning Plan), as presented.

3.10 (POLICY) Discussion and/ or action regarding approval of the 2025-2026 Procedures and Protocols for Suicidal Ideation and/or Critical Dangerous Behaviors Plan. - Ronald Bateman, COO

3.11 (POLICY) Discussion and/or action regarding approval of the district's Athletic Handbook- Ronald Bateman, COO
RECOMMENDATION: Approve the district's Athletic Handbook, as presented.

3.12 Approval of Consent Agenda Items

4. Other Board Action Items

4.01 Discussion and /or action regarding approval of Ad Hoc and Standing Committee Reports- Niko Tesvich, Board President.

4.02 Discussion and / or action regarding approval of minutes from the July 10, 2025, regular board meeting- Niko Tesvich, Board President

4.03 Discussion and/ or action regarding approval of PPSB Student Code of Conduct Handbook- Ronald Bateman, COO

4.04 Discussion and/ or action regarding approval for the utilization of the state's Differentiated Compensation allocation- Superintendent Dr. Ritz **(Added after publication of agenda)**

4.05 Discussion and/ or action regarding the state's stipend passed in the 2025 Legislative Session- Katherine Phelan, CFO **(Added after publication of agenda)**

4.06 Discussion and/ or action regarding approval of the proposed 2025-2026 Longevity Stipend for eligible employees- Superintendent Dr. Ritz **(Added after publication of agenda)**

4.07 Discussion and/ or action regarding approval of a \$5,000 annual stipend for employees holding a Certified Public Accountant (CPA) designation- Superintendent Dr. Ritz **(Added after publication of agenda)**

5. Information Items

5.01 Public Information Request Charges

5.02 Sales Tax Report- May 2025

5.03 Check Register - June 2025

5.04 Head Start Budget Reports- May 2025

5.05 LAMP Accounts-Q4 (4th Quarter) 2024-2025

5.06 Employment Related Action Taken by the Superintendent of Schools for the 2025-2026 School Session- No Action Required

6. Information and Announcements

6.01 Superintendent's Reports- Final Focus

6.02 Policy Updates- Jaime K. Sauer, Board Member, Dist. 2

7. Date, Time & Location of Next Meeting

7.01 Next Meeting (s):

Special Board Meeting, Monday, Aug. 18, 2025, at 6:30 p.m., Presentation of Proposed 2025-2026 Budget, at Woodland Central Office, Rm. 100, Belle Chasse, LA 70037

Regular Board Meeting, Thursday, September 4, 2025, 6:00 p.m., Woodland Central Office, Rm. 100, 1484 Woodland Hwy. Belle Chasse, LA 70037

8. Adjournment
